

Vendor Certificate for COVID-19 Executive Order No 87 FAQs

1. Do I have to sign this and what happens if I don't?

Yes. Anyone who is defined as "Higher Education Personnel" per COVID-19 Executive Order No. 87 (see below) must comply with the order. If you do not sign the compliance certification ISU may suspend or terminate its relationship with you without penalty.

Section 4: Vaccination Requirements for Higher Education.

a. Definitions

- i. "Higher Education Personnel" means any person who (1) is employed by, volunteers for, or is contracted to provide services for an Institution of Higher Education, or is employed by an entity contracted to provide services for an Institution of Higher Education, and (2) is in close contact (fewer than 6 feet) with other persons on the campus or in a campus-affiliated building or location for more than 15 minutes at least once a week on a regular basis. The term "Higher Education Personnel" does not include any person who is present on the campus or at an affiliated off-campus location for only a short period of time and whose moments of close physical proximity to others on site are fleeting (e.g., contractors making deliveries to a site where they remain physically distanced from others or briefly enter a site to pick up a shipment).

2. Does this apply to all my employees or only the ones working at ISU?

This applies to all Vendor employees working on the ISU campus or ISU affiliated off-campus locations.

3. Do we need to submit proof of vaccination or testing?

Vendors do not need to submit proof of vaccinations for the vendor's employees or testing to Illinois State University. The Vendor does need to keep up-to-date records which can be reviewed by ISU upon reasonable request. ISU would designate a medical professional to review records in the event a review is requested.

An acceptable vaccination record would be an individual's COVID-19 Vaccination Record Card or a COVID-19 immunization record provided by a healthcare provider. An acceptable proof of testing would be documentation from a health care provider that testing was completed, without disclosing test results. A vendor could provide a list of employees who have provided the acceptable proof.

4. Is testing proof required weekly?

For those employees assigned to work on the ISU campus who have not been vaccinated, at least weekly testing is required, and the vendor is required to keep up-to-date records which can be reviewed by a designated ISU medical professional upon reasonable request.

5. Are you going to reimburse me for the weekly testing?

The Illinois Department of Public Health offers numerous community-based testing options available to all individuals, regardless of symptoms. Here is a website with more information on available testing (<https://dph.illinois.gov/testing>).

6. Do employees need to carry their vaccination cards to show proof of vaccination?

Employees do not need to carry their vaccination cards. The vendor will need to keep up-to-date records of vaccination or testing which can be reviewed by a designated ISU medical professional upon reasonable request.

7. How are you able to add “conditions” after the contracts were executed?

All of the University contracts include a term that requires the parties to comply with applicable laws. The Executive Order was issued by the Governor in response to the COVID-19 pandemic. ISU has developed the attached Certification to document that our contractors who are subject to the Executive Order requirements are aware of and comply with the requirements.

8. Are contracts for \$0, honoraria, or only travel expenses covered by the Executive Order?

Yes, the Executive Order refers to contractors that provide services to institutions of higher education, but the Order doesn't indicate that the contract must include monetary compensation.